



Leicester
City Council

MEETING OF THE OVERVIEW SELECT COMMITTEE

DATE: THURSDAY, 26 SEPTEMBER 2024
TIME: 5:30 pm
PLACE: Meeting Room G.01, Ground Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Members of the Committee

Councillor Cassidy (Chair)

Councillors Adatia, Batool, Dawood, Kitterick, March, O'Neill, Osman, Pickering, Porter, Rae Bhatia and Waddington

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

Ed Brown (Senior Governance Officer)
Tel: , e-mail: edmund.brown@leicester.gov.uk
Leicester City Council, 115 Charles Street, Leicester, LE1 1FZ

Information for members of the public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, from the Council's Customer Service Centre or by contacting us using the details below.

Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Governance Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Governance Support Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at www.leicester.gov.uk or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Governance Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact: **Ed Brown (Senior Governance Officer)** email edmund.brown@leicester.gov.uk, or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**.

Supplementary Report

7. TRACKING OF PETITIONS - MONITORING REPORT

The Monitoring Officer submits a report that updates Members on the monitoring of outstanding petitions. The Committee is asked to note the current outstanding petitions and agree to remove those petitions marked 'Petitions Process Complete' from the report.

Tracking of Petitions – Monitoring Report

Overview Select Committee

Date of meeting: 26 September 2024

Lead officer: Jessica Skidmore

Useful information

- Ward(s) affected: All Wards – Corporate Issue
- Report author: Jessica Skidmore
- Author contact details: Jessica.Skidmore@leicester.gov.uk
- Report version number: 1

1. Purpose of the Report

To provide Members with an update on the current status of responses to petitions against the Council's target of providing a formal response within 3 months of being referred to the Divisional Director.

2. Recommendations

The Committee is asked to note the current status of outstanding petitions and to agree to remove those petitions marked 'Petition Process Complete' from the report.

3. Detailed report

The Committee is responsible for monitoring the progress and outcomes of petitions received within the Council. An Exception Report, showing those petitions currently outstanding or for consideration at the current Overview Select Committee meeting is attached.

The Exception Report contains comments on the current progress on each of the petitions. The following colour scheme approved by the Committee is used to highlight progress and the report has now been re-arranged to list the petitions in their colour groups for ease of reference:

- **Red** – denotes those petitions for which a pro-forma has not been completed within three months of being referred to the Divisional Director.
- **Petition Process Complete** - denotes petitions for which a response pro-forma has sent to the relevant Scrutiny Commission Chair for comment, subsequently endorsed by the Lead Executive Member and the Lead Petitioner and Ward Members informed of the response to the petition.
- **Green** – denotes petitions for which officers have proposed a recommendation in response to a petition, and a response pro-forma has been sent to the relevant Scrutiny Commission Chair for comment, before being endorsed by the Lead Executive Member.
- **Amber** – denotes petitions which are progressing within the prescribed timescales, or have provided clear reasoning for why the three-month deadline for completing the response pro-forma has elapsed.

In addition, all Divisional Directors have been asked to ensure that details of **all** petitions received direct into the Council (not just those formally accepted via a Council Meeting or

similar) are passed to the Monitoring Officer for logging and inclusion on this monitoring schedule.

6. Financial, legal, equalities, climate emergency and other implications

There are no legal, financial or other implications arising from this report.

7. Background Papers – Local Government Act 1972

The Council's current overall internal process for responding to petitions.

8. Summary of appendices:

Appendix 1 – Table of Current petitions.

9. Is this a private report (If so, please indicate the reasons and state why it is not in the public interest to be dealt with publicly)?

No

10. Is this a “key decision”? If so, why?

No

Date Petition referred to Divisional Director	Received From	Subject	Type - Cncr (C) Public (P)	No. of Sig	Ward	Lead Divisional Director	Current Position	Current Status
10/05/2023	Ben Glass	Knighton Area Experimental Traffic Order 2022 (TME 2980) Craighill Road Closure	(p)	79	Knighton	Andrew L Smith	The Petition has been completed.	COMPLETE
15/05/2023	Abdul Karim	Steps to be demolished to stop antisocial behaviour on Mercury Close.	(p)	15	Wycliffe	Caroline Tote/Caroline Green	The Petition has been completed.	COMPLETE
21/06/2023	Valerie Spence	Residential Parking Only in Shaeffer Court	(p)	5	Beaumont Leys	Andrew L Smith	The Petition has been completed.	COMPLETE
29/08/2023	Sharon Matthews	Residents Parking only on tudor Close and Rivers Street	(p)	28	Fosse	Andrew L Smith	The Petition has been completed.	COMPLETE
10/12/2023	Suzanne Buckman	Aquafit Petition	(p)	20	Beaumont Leys	Miranda Cannon > Sean Atterbury	The Petition has been completed.	COMPLETE

9

11/01/2024	Mr Sharma	Harrison Road CCTV	(p)	79	Rushey Mead	Sean Atterbury	The Petition has been completed.	COMPLETE
22/01/2024	Mr Joshi	Council Tax 2024/25	(p)	28	Rushey Mead	Sean Atterbury	The Petition has been completed.	COMPLETE
24/04/2024	Mr Vaidya	St Michael's Avenue	(p)	79	Rushey Mead	Andrew L Smith	Petition sent to lead Directors. Lead Officers have met with the lead petitioner and explained the current position and relevant processes. Pro-forma awaiting councillor feedback prior to being finalised and completed.	AMBER
11/04/2024	Cllr Dave	Peebles Way	(c)	45	Rushey Mead	Sean Atterbury	Petition sent to lead Directors.	AMBER
17/06/2024	Marcia Stewart	Oakland Avenue	(p)	137	Rushey Mead	Andrew L Smith	Petition sent to lead Director. Work is underway with the lead officers and the pro-forma is expected to be finalised at the end of September.	AMBER
15/07/2024	Felicity Larson	Allotment Bonfires	(p)	24	Braunstone Park and Rowley Fields	Sean Atterbury	Petition sent to lead Director	GREEN
17/09/2024	Steven Ashley	Adventure Playgrounds	(p)	1500+	N/A	Laurence Jones	Petition Sent to Lead Director. Petition was presented to Council in September.	GREEN